

Letter of Invitation to Tender

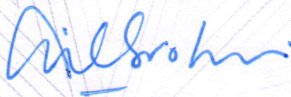
Date: 4th January 2021

Invitation of Tender No: HDC (161)-PRO/IU/2021/6

1. *Housing Development Corporation Limited* invites sealed tenders from eligible bidders for **“Supply of Microsoft Office 365 License (Business Basic)”** (hereinafter called the “Works” or “Project”) as per the scope given by the Employer.
2. Authorized partners of Microsoft are Eligible to submit proposal for this project.
3. Tenderers shall register as a vendor prior to bid submission date stated below in clause 6.
4. Tenders must be submitted to the office mentioned below in Clause 6, not later than 13:00hrs on 11th January 2021.
5. Tenders will be opened in a session to be held at the office mentioned below in Clause 6, and in the presence of representatives of tenderers who wish to attend. This session will take place at time and date tabulated in Clause 6 of this section or such other time and date as may be notified to the tenderers.
6. Dates and timing for the tender process.

ACTIVITY	TIME & DATE	VENUE
Deadline for Bid submission & Bid opening	13:00hrs, 11 th January 2021	Housing Development Corporation Ltd., Reception, Ground Floor, HDC Building, Hulhumale’

Yours Sincerely,



Ali Ibrahim
Assistant Director
Housing Development Corporation Ltd. (Employer)

